

A LIBRARY IS A MEETING PLACE FOR EVERYONE

A library is a cultural centre and a meeting place for everyone. In a library, you can read, spend time, meet friends and take part in manifestations. The library staff is at your disposal and answers your questions and shows you the library. Services are also available in English.

What is there in a library?

A library is intended for children, young, women, and men. In a library, you can borrow books, magazines, films, music, computer games, and language courses. In a library, you find material for learning Finnish. For the children, there are picture books, fairy tales, films and music. In a library, you have music notes and recordings. Some libraries have a music room, in which you can play piano, for example.

In a library, you can read newspapers and magazines from all over the world. The computers of the library have Internet connections. You can read newspapers in your own language also at Internet.

In some libraries, you need a library card to reserve a computer. You can reserve a computer in advance from home or once you are in the library. By the computers with Internet, you can read your email, look for information in the websites, or print texts. A fee is charged for printing. All computers have word-processing and other benefit programs. Some libraries also have scanners and keyboards of different languages. In Tampere, you can get help for utilizing a computer with Internet also in the data library *Tietotori* and in the Internet bus *Netti-Nysse*.

Visiting a library, borrowing books and other material and using computers is free of charge.

How to obtain a library card?

Everyone can have a library card. It is necessary to borrow books or other material. The same card can be used in all libraries of the Tampere region. You can obtain a library card by presenting your identity card bearing a picture. Concerning children under 15, a parent or a custodian has to sign the filled-in application form.

The first library card is free of charge. The card is personal. Don't let anyone else use your card. If you lose your card, inform the personnel of the library immediately. For the library card, you get your own access code i.e. a PIN-code.

Borrowing and return

Loan periods vary but generally they cover from two to four weeks. Anytime you borrow something, you get a receipt that shows the latest return date free of charge i.e. the due date. You can renew your loans in the library or in the virtual PIKI-library or on phone providing that no booking has been made on the item in question.

Everyone has the right to borrow material in condition to observe the library rules. If you return the borrowed material after the due date, you have to pay a late fee. You are responsible for the material you borrow.

Booking

You can reserve the material that is out. You can make a reservation on Internet or in the client service of the library. A fee is charged for reservation. Yet reservation for material of children and young is free of charge.

How to find material to borrow?

In a library, the books and other materials are placed on shelves according to themes. Each theme has its own number i.e. category. For example, the category of the Finnish geography is 42. The books are in alphabetical order on the shelves, most often according to the author's family name. Literature is categorized according to the language.

You can look for information on books and their categories by computers in the virtual library. You can look for material according to the author, the title or the subject matter. You can also see through the computer whether a book is out or is available in other libraries or if any reservations have been made on it. The librarians help you to search information and books.

Manifestations in a library

In a library, there are manifestations for children. During library story hours, children can listen to fairy-tales and play. Children over 3 can attend the story hours. Generally library story hours are in Finnish. There are also theatre shows and other events for children.

Literary evenings, authors' meetings, concerts and lectures are organized in a library. Manifestations organized in a library do not include any entrance fee. Many libraries have exhibition rooms which can be reserved. You can find information on manifestations and exhibitions in the libraries on the library home pages, in newspapers and local radios.

Library buses

Library buses have stops in the areas where the library is not located nearby. Concerning the timetables and information on library bus stops, you can find them in the libraries and Internet on library home pages.

Welcome to the library!

On the library home pages, you can find the addresses and opening hours of the libraries. Each library functions as a part of the national and international library network. A library is a common living-room and a centre of manifestations.